UCOWR | UNIVERSITIES COUNCIL ON WATER RESOURCES

UCOWR/NIWR Annual Water Resources Conference
June 26-28, 2018
Pittsburgh, PA

Oral Presentation Guidelines

Before your session:

- Arrive 10 minutes before your session begins and introduce yourself to the moderator.
- Bring your PowerPoint presentation on **USB** and load it onto the laptop.

Time:

- Full-length Talks: Each speaker is allotted 20 minutes, including time for questions. Prepare a 17-minute presentation and allow 3 minutes for questions.
- Lightning Session Talks: Each speaker provides a 5 minute talk. Once all talks are given, a panel discussion with the audience utilizes the remaining time.
- **Presentations will start at your designated time.**
- Moderators will hold up time cards to notify when time is getting short. Adjust your talk accordingly if you begin to run out of time. If your time is up, ask the attendees to save their questions for the break that follows your session.

Equipment provided:

- LCD Projector, Windows laptop with Microsoft Office, laser pointer

Please note:

- Presentations should be prepared in PowerPoint.
- Project your voice. Microphones will NOT be available.
- Internet will NOT be available in meeting rooms. Do not include slides with internet links.
- Water will be available for speakers in meeting rooms.
- If technical problems arise, the moderator will send someone to the registration desk for assistance.

Students:

Student presentations will be judged and monetary awards will be given for First ($400), Second ($200), and Third ($100) place. Awards will be mailed after the conference. See page 2 for the judging criteria.

Questions? Before the conference, contact the UCOWR office: ucowr@siu.edu or 618-536-7571.
During the conference, please see the staff at the registration desk.

UCOWR thanks you for sharing your work and making this conference a success!

Student Oral Presentation Judging Criteria

Content	Poor	Fair	Good	Very Good	Excellent
The study shows originality	1	2	3	4	5
The study design and methods are appropriate for the study purpose	1	2	3	4	5
Conclusions are based on presented results	1	2	3	4	5
Subtotal	/15				

Organization and Visual Appeal					
The objective or hypothesis is clearly identified	1	2	3	4	5
Information is organized in a logical manner	1	2	3	4	5
Visual aids, tables, and/or graphs are readable and effectively display findings	1	2	3	4	5
Subtotal	/15				

Presentation and Reasoning					
The student is able to explain concepts clearly and offer meaningful insights	1	2	3	4	5
The student answers questions effectively	1	2	3	4	5
The student presents a professional demeanor, displays confidence, and speaks with sufficient volume	1	2	3	4	5
The student stays within allotted time and uses time effectively	1	2	3	4	5
Subtotal	/20				

TOTAL	/50